



818 S. FLORES ST. SAN ANTONIO, TEXAS 78204 www.saha.org

Procurement Department

ADDENDUM # 2

To: File 1810-958-95-4836

Quick Quote for: Utility Billing Services for Beacon Communities

Note the following scope and quote fee changes:

1. Closing Date: November 26, 2018 at 2:00 p.m.

2. Scope Change: See Below

Meters:

Disregard this section of the Scope of Work

3. Quote Fee Sheet Change:

1. Delete current fee sheet and replace with the attached revision.

By: Shayne Everett-Endres

Shayne Everett-Endres, Purchasing Agent

Date: November 19, 2018

Quote Fee Sheet
Quick Quote Closes on November 21, 2018 at 2:00 PM
1810-958-95-4836

State Law limits procurements using this method of solicitation to \$50,000.00 or less.

1. Fees: Please provide the fees in the table below:

- a. Table below indicates current properties, SAHA reserves the right to add or delete properties at its discretion. The current utility is what each property is billed out to residents at this time. Future billing shall include electric and water. All utilities will be combined single billing and integrated with Yardi in order to combine bill residents.
- b. Fees shall include all costs; including but not limited to cost of billing, administrative fees, postage (if applicable). Sub-meter pricing shall be inclusive of all costs associated with the installation of sub-meters for the properties.

Property	No. Units	Current Utility	Current Billing Integrated with Yardi Cost-Per unit/month	Water/Electric Combined Billing Cost-per unit/month
Pecan Hill Apartments, 1600 West Lawndale, San Antonio TX 78209	100	Electric	\$	\$
Homestead Apartments, 5800 Medina Base Road, San Antonio TX 78242	157	Electric	\$	\$
Legacy at Crown Meadows, 7700 Ingram Rd., San Antonio, Texas 78251	192	Water	\$	\$
Dietrich Road Apartments, 4618 Dietrich Road, San Antonio TX 78209	30	Water	\$	\$

2. Additional Costs/Fees: List any and all other costs not mentioned that are relevant to this Quick Quote; such as meter warranties, maintenance costs, etc. that affect the pricing of the services requested:

Company Name: _____



3. **Additional Information:** Complete the Evaluation Questionnaire (Attachment B) and enclose a one page summary of your company's ability to integrate with Yardi Property Management Software providing one time/combined billing to residents.

4. **Sub-Contractors:** Proposer shall identify his sub-contractors if any:

a) _____

b) _____

Acknowledge Receipt of Addenda

Addendum #1 _____ Date _____

Addendum #2 _____ Date _____

Addendum #3 _____ Date _____

_____	_____
Signature	Date
_____	_____
Printed Name	Company

E-mail address if available	
_____	_____
Phone	Fax

Bidder's Certification

By signing below, Bidder certifies that the following statements are true and correct:

1. He/she has full authority to bind Bidder and that no member Bidder's organization is disbarred, suspended or otherwise prohibited from contracting with any federal, state or local agency,
2. Items for which Bids were provided herein will be delivered as specified in the Bid,
3. In performing this contract, the contractor(s) shall comply with any and all applicable federal, state or local laws including but not limited to: Occupational Safety & Health, Equal Employment Opportunity, Immigration and Naturalization, The Americans with Disabilities Act, State Tax and Insurance Law, and the Fair Housing Act.,
4. Bidder agrees that this bid shall remain open and valid for at least a period of 90 days from the date of the Bid Opening and that this bid shall constitute an offer, which, if accepted by SAHA and subject to the terms and conditions of such acceptance, shall result in a contract between SAHA and the undersigned Bidder,
5. He/she has not given, offered to give, nor intends to give at any time hereafter any economic opportunity, future employment, gift, loan, gratuity, special discount, trip, favor, or service to a public servant in connection with this Bid,
6. Bidder, nor the firm, corporation, partnership, or institution represented by the Bidder, or anyone acting for such firm, corporation or institution has violated the antitrust laws of the State of Texas or the Federal Antitrust laws, nor communicated directly or indirectly the bid made to any competitor or any other person engaged in such line of business,
7. Bidder has not received compensation for participation in the preparation of the specifications for this IFB,
- 8. Non-Collusive Affidavit:** The undersigned party submitting this bid hereby certifies that such bid is genuine and not collusive and that said Bidder has not colluded, conspired, connived or agreed, directly or indirectly, with any Bidder or person, to put in a sham Bid or to refrain from bidding, and has not in any manner, directly or indirectly sought by agreement or collusion, or communication or conference, with any person, to fix the bid price of affiant or of any other Bidder, to fix overhead, profit or cost element of said bid price, or that of any other Bidder or to secure any advantage against SAHA or any person interested in the proposed contract; and that all statements in said bid are true.
- 9. Child Support:** Pursuant to Section 231.006 (d) of the Texas Family Code, regarding child support, the bidder certifies that the individual or business entity named in this bid is not ineligible to receive the specified payment and acknowledges that this contract may be terminated and payment may be withheld if this certification is inaccurate.
- 10. Lobbying Prohibition:** The Contractor agrees to comply with Section 1352 of Title 31, United States Code which prohibits the use of Federal appropriated funds to pay any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, and officer or employee of Congress, or an employee of a Member of Congress in connection with any of the following covered Federal actions: the awarding of any Federal contract; the making of any Federal grant; the making of any Federal loan; the entering into of any cooperative agreement; or the modification of any Federal contract, grant, loan, or cooperative agreement.
- 11. Non-Boycott of Israel:** SAHA may not enter into a contract with a company for goods and services unless the contract contains a written verification from the company that; (i) it does not Boycott Israel; and (ii) will not Boycott Israel during the term of the contract. (Texas Government Code chapter 2270) by accepting these General Conditions and any associated contract, the CONTRACTOR certifies that it does not Boycott Israel, and agrees that during the term of this contract will not Boycott Israel as that term is defined in the Texas Government Code Section 808.001, as amended.
- 12. TX Gov. Code 2252.152:** Prohibits a government entity from awarding a contract to a company identified as Iran, Sudan, or a Foreign Terrorist Organization as identified on a list maintained by the Texas Comptroller of Public Accounts. By signature hereon bidder certifies that it is not affiliated in any manner with the businesses on this list.t

Submitted by: _____ Date: _____
(Firm)

(Signature) (Printed name and title)

(Business address)

(Phone) (E-mail)