

**TEXAS PARKS AND WILDLIFE**

**NOTICE TO BIDDERS**

Sealed bids will be received by the Contracting Branch, Infrastructure Division, Texas Parks and Wildlife Department, 4200 Smith School Road, Austin, Texas 78744, **UNTIL 2:00 P.M (CT), MAY 23, 2019** for Project Number 112125A, Austin Headquarters, Austin, Travis County, Texas. The bid opening will be conducted in A-100 Conference Room. The estimated range of construction cost is \$380,000 to \$415,000.

**Project includes:** Furnishing all labor, tools, equipment, materials, and incidentals necessary to remove and salvage the existing raised access flooring system, install new access flooring system, install electrical grounding conductors below flooring, and reconfigure refrigerant lines below flooring at TPWD Austin HQ in accordance with the Bidding and Contract Documents. The Work is located in areas indicated in the drawings and includes portions of the Level 1 A-Wing, Level 1 C-Wing and Level 2 A-Wing.

**Performance Period:** All work shall be completed within two hundred sixty (260) calendar days commencing on the date specified in the Notice to Proceed. **\*\*\* CONTRACTOR'S WORK SCHEDULE:** *Construction activities are limited to WEEKENDS ONLY, which starts Friday at 5:00 p.m. through Monday 6:00 a.m. All construction areas shall be made accessible and safe for employees' use, no later than 7 a.m. each Monday.*

**Minimum Experience Requirements:** Bidder must meet minimum qualifications requirements as stipulated in Division 1 – General Requirements, Section 01000 – Special Conditions, paragraph 1.32 to be eligible for contract award.

**HUB Subcontracting Plan (HSP):** Each bidder must complete and return with the bid a HSP following the policy and utilizing the forms contained with the Invitation for Bids and Contract Documents included herein. **FAILURE TO COMPLETE AND RETURN THESE FORMS WITH THE BID WILL BE CAUSE FOR REJECTION OF THE BID. THE CONTRACTOR RECEIVING AN AWARD MUST COMPLY WITH THE SPECIAL REQUIREMENTS SPECIFIED HEREIN.**

For questions, call HUB Staff, 512/389-4784. An instructional video, Microsoft Word® documents and PowerPoint® presentation can be located at: <http://tpwd.texas.gov/business/bidops/hub/HSP/index.phtml> .

**Pre-Bid Conference:** A Pre-Bid Conference will be held on **May 1, 2019 at 10:00 A.M.** at TPWD Austin Headquarters, 4200 Smith School Rd, Austin, Texas. Those attending must sign in at the Security Desk of the TPWD Austin Headquarters, Building B (Main Entrance) and obtain a visitor's badge.

Although the pre-bid conference is not mandatory, Bidders are strongly encouraged to attend as important information regarding Bidding requirements and the Project will be discussed. Failure to give proper consideration to site conditions when preparing the bid will not constitute grounds for additional compensation.

**Criminal Background Requirements:** TPWD will run criminal background checks for all persons working at the site. TPWD conducts the background checks at its expense. Individuals' criminal background results must be approved by TPWD for work at the site before the person is present on-site. Depending on TPWD HR workload, most background checks can be completed in approximately one week. Details of badging requirements are conveyed to the contractor during the pre-construction meeting, following award of a contract.

As part of the pre-construction submittals, the contractor must submit a **Contractor Information Sheet** disclosing full name, date of birth, and driver's license or I.D. Card information for all personnel who will be working at the site. Subsequent sheets must be submitted in the case that additional personnel are added to the site throughout the project term. This information is used by the by TPWD HR Department to conduct the criminal background check.

**Contact Information:** For technical information and information regarding administration of the contract, contact Contract Manager, Will Andres 512/389-4694 or [william.andres@tpwd.texas.gov](mailto:william.andres@tpwd.texas.gov).

**To view and download full Bidding and Contract Documents, visit the TWPD web site using:**

[http://tpwd.texas.gov/business/bidops/current\\_bid\\_opportunities/construction/](http://tpwd.texas.gov/business/bidops/current_bid_opportunities/construction/)

**For upcoming projects, visit the Electronic State Business Daily web site:** <http://www.txsmartbuy.com/sp>

and the TPWD web site: [https://tpwd.texas.gov/business/bidops/current\\_bid\\_opportunities/construction/](https://tpwd.texas.gov/business/bidops/current_bid_opportunities/construction/)